

Minutes
Bastrop/Travis Counties ESD #1
July 14, 2020

The Bastrop/Travis Counties ESD No. 1 met on Zoom video conferencing app and at the Elgin Fire Station on July 14, 2020. Attending the meeting were Commissioners Tommy McCullough, Larry Foehner, Carl Newstrom, Julius Schwartz and Wayne Skubiata. A quorum was present at the meeting.

1. Pledge of Allegiance; The Pledge of Allegiance was led by Vice President Julius Schwartz
2. Call meeting to order; The meeting was called to order by Vice President Julius Schwartz at 6:35pm. Proper notice has been posted.
3. Public Comment; There was no public comments.

BUDGET WORKSHOP

1. Discuss preliminary budgets for the Elgin VFD and the District for the 2020-2021 fiscal year and take any related action; and A preliminary budget for the Elgin Fire Department for fiscal year 2020-2021 was reviewed and discussed in detail by the ESD Board. After some discussion a motion was made by Commissioner Newstrom and seconded by Commissioner Skubiata to approve the operation budget of \$350,220.00 for the Elgin Fire Department. Motion passed unanimously. Another motion was made by Commissioner Newstrom and seconded by Commissioner Skubiata to approve a capitol purchase of a Ready Rack Firehouse Express Gear Dryer from Delta Industrial Service & Supply for \$8,985.00. Motion passed unanimously. Total approved budget for the Elgin Fire Department for fiscal year 2020-2021 will be \$359,200.00. See attachments.
2. Discuss agenda, time and date for next meeting. No meeting was scheduled at this time.

A motion was made by Commissioner Newstrom and seconded by Commissioner Foehner to adjourn the meeting at 6:56P.M. Motion passed unanimously.

Vice President Julius Schwartz adjourned the meeting.



Carl Newstrom, Secretary
Board of Commissioners
Bastrop-Travis Counties ESD #1

		2019-2020 Original Budget	2019-2020 Amended Budget	2019-2020 Year to date Expenditures	2020-2021 Projected Budget
EVFD - 2020-2021 Budget Worksheet					
100 Operations - Fire Fighting					
100.1 Fire Hose	100.11 EVFD	3,500.00	3,500.00	0.00	3,500.00
100.2 Hand Tools	100.21 EVFD	2,000.00	2,000.00	1,269.76	2,000.00
100.3 Nozzles and Valves	100.31 EVFD	3,000.00	3,000.00	0.00	3,000.00
100.4 Foam	100.41 EVFD	5,500.00	5,500.00	0.00	5,500.00
100.5 Protective Clothing	100.51 EVFD	25,000.00	25,000.00	11,673.17	25,000.00
100.6 Janitorial supplies	100.61 EVFD	500.00	500.00	0.00	500.00
100.7 Uniforms/Badges	100.711A EVFD	2,000.00	2,000.00	1,253.13	2,000.00
100.8 Absorbents/Pads	100.81 EVFD	300.00	300.00	0.00	300.00
100.9 Misc Equip/Appliances	100.91 EVFD - Other	5,000.00	5,000.00	2,398.05	5,000.00
100.10 Rehab supplies	100.101 EVFD	500.00	500.00	0.00	500.00
200 Equipment & Bldg Mtnc					
200.1 Gas Monitoring	200.11 EVFD	2,000.00	2,000.00	1,560.00	2,000.00
200.2 Extinguishers	200.21 EVFD	1,000.00	1,000.00	532.00	1,000.00
200.3 SCBA/Compressor	200.31 EVFD - Certifications	2,000.00	2,000.00	155.00	2,000.00
	200.32 EVFD - Cascade	3,000.00	3,000.00	180.00	3,000.00

		2019-2020 Original Budget	2019-2020 Amended Budget	2019-2020 Year to date Expenditures	2020-2021 Projected Budget
EVFD - 2020-2021 Budget Worksheet					
200.4 Thermal Imaging Camera	200.41 EVFD	200.00	200.00	0.00	200.00
200.5 Overhead doors	200.51 EVFD	4,500.00	4,500.00	2,298.54	4,500.00
200.6 HVAC Replacement/Repairs	200.61 EVFD	750.00	750.00	0.00	750.00
200.7 Ice Makers Mntc/Repairs	200.71 EVFD	750.00	750.00	0.00	750.00
200.8 General Building Mntc	200.81 EVFD	12,000.00	12,000.00	2,470.54	12,000.00
200.9 Misc equipment repair	200.91 EVFD	4,500.00	4,500.00	0.00	4,500.00
	200.911 EVFD Generator Mntc				
300 Fleet Maintenance					
300.1 Apparatus Batteries	300.11 EVFD	2,000.00	2,000.00	596.67	2,000.00
300.2 Fuel and Lube	300.21 EVFD	8,000.00	8,000.00	5,582.81	8,000.00
300.3 Tires	300.31 EVFD	6,000.00	6,000.00	684.59	6,000.00
300.4 Certifications-Pump, etc	300.411 EVFD Apparatus Pumps	6,000.00	6,000.00	0.00	6,000.00
	300.412 EVFD Rescue Tool Certs	3,500.00	3,500.00	0.00	3,500.00
300.5 Misc Parts & Supplies	300.51 EVFD	10,000.00	10,000.00	9,240.40	10,000.00
300.6 Mechanical Costs-labor	300.61 EVFD	24,000.00	24,000.00	6,902.33	24,000.00
300.7 Fleet Inspections	300.71 EVFD	250.00	250.00	217.50	250.00

EVFD - 2020-2021 Budget Worksheet		2019-2020 Original Budget	2019-2020 Amended Budget	2019-2020 Year to date Expenditures	2020-2021 Projected Budget
400 Administration					
400.1 Legal Fees	400.11 EVFD	2,000.00	2,000.00	0.00	2,000.00
400.2 Audit Services	400.21 EVFD - Audit	2,000.00	2,000.00	0.00	2,000.00
400.3 Bookkeeping	400.31 EVFD				
	400.311 EVFD (ADP)	2,500.00	2,500.00	1,635.37	2,500.00
	400.312 EVFD (CPA)	1,200.00	1,200.00	1,110.00	1,200.00
400.4 Office General	400.41 Software				
	400.411 EVFD	7,500.00	7,500.00	0.00	7,500.00
	400.411A ERS Reporting	1,420.00	1,420.00	1,420.00	1,420.00
	400.411B ERS CAD Integration	1,750.00	1,750.00	1,210.60	1,750.00
	400.42 Office supplies/equipmen				
	400.421 EVFD	1,500.00	1,500.00	1,157.43	1,500.00
	400.421A EVFD Copier	2,000.00	2,000.00	1,522.12	2,000.00
400.6 Fire Chief Stipend	400.61 EVFD	15,000.00	15,000.00	11,250.00	15,000.00
400.7 Mileage Reimbursement	400.71 EVFD	70,000.00	70,000.00	44,557.61	70,000.00
400.8 Personnel Cost - Adm,etc	400.82 EVFD Fire Prevention	1,000.00	1,000.00	70.00	1,000.00
	400.83 Admn Asst				
	400.831 EVFD				
	400.8311 labor	22,000.00	22,000.00	7,980.00	22,000.00
	400.8312 employer liability	4,000.00	4,000.00	2,063.49	4,000.00

EVFD - 2020-2021 Budget Worksheet		2019-2020 Original Budget	2019-2020 Amended Budget	2019-2020 Year to date Expenditures	2020-2021 Projected Budget
	400.84 EVFD Station Labor	1,500.00	1,500.00	550.00	1,500.00
400.9 SFFMA Dues	400.911 EVFD Dues	2,500.00	2,500.00	2,150.00	2,500.00
	400.912 EVFD Certifications	2,000.00	2,000.00	75.00	2,000.00
400.11 Lab - Health screening	400.111 EVFD	2,000.00	2,000.00	499.00	2,000.00
400.12 Awards Program	400.121 EVFD	2,500.00	2,500.00	468.00	2,500.00
400.16 Dispatch fund (ESD only)	400.164 Active 911 - EVFD	1,000.00	1,000.00	559.00	1,000.00
600 Travel & Training					
600.5 Travel/Training Expenses	600.51 EVFD				
	600.511 Training Expense	8,000.00	8,000.00	7,483.85	8,000.00
	600.512 Training Reimbursement	8,000.00	8,000.00	3,643.41	8,000.00
700 Communications					
700.1 Radios/Pagers - New	700.11 EVFD	20,000.00	20,000.00	0.00	20,000.00
700.2 Comm Supplies/Equip	700.21 EVFD	1,500.00	1,500.00	0.00	1,500.00
700.3 Radio Repairs	700.31 EVFD	1,000.00	1,000.00	0.00	1,000.00
800 Fire Prevention					
800.1 Supplies/Materials	800.11 EVFD	2,000.00	2,000.00	0.00	2,000.00
1000 Utilities					
1000.1 Water-Sewer	1000.11 EVFD	2,000.00	2,000.00	1,480.67	2,000.00

EVFD - 2020-2021 Budget Worksheet		2019-2020 Original Budget	2019-2020 Amended Budget	2019-2020 Year to date Expenditures	2020-2021 Projected Budget
1000.2 Electricity	1000.21 EVFD	11,000.00	11,000.00	9,134.12	11,000.00
1000.3 Gas	1000.31 EVFD 1000.31A EVFD new addition	2,500.00 1,500.00	2,500.00 1,500.00	1,384.42 522.22	2,500.00 1,000.00
1000.4 Trash Pickup	1000.41 EVFD	1,500.00	1,500.00	1,610.92	2,500.00
1000.5 Telephone/Internet	1000.51 EVFD				
	1000.511 EVFD - Other	5,000.00	5,000.00	3,639.91	5,000.00
	1000.512 EVFD - Cable	2,500.00	2,500.00	2,235.46	2,600.00
	Operation Budget				350,220.00
	Capital Outlay				
	1100.42 Dryer (New acct)				8,985.00
	Totals	349,620.00	349,620.00	156,427.09	359,205.00



Quote

Date	Estimate #
Jan-22-2020	DM012220E

Name / Address
Elgin Fire Department 111 Avenue C Elgin, TX 78621

				Project
Part Number	Description	Qty	Cost	Total
Sale	FH6G Ready Rack Firehouse Express Gear Dryer - 6 Sets - 6 Hangers and 4 Shelves - 10 Year Warranty - NFPA 1851 Compliant	1	\$8,160.00	\$8,160.00 Non
FREIGHT- To Invoice	Shipping & Handling Cost Pre Pay & Add	1	\$825.00	\$825.00 Non
			0.00%	\$0.00
Thank you for your business.		Total		\$8,985.00