

**BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1**

**AGENDA**

December 17, 2019

Notice is hereby given that a regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 will be held on **Tuesday, December 17, 2019, at 6:30 p.m.**, at the Elgin Fire Station, located at 111 North Avenue C, Elgin, Texas, for the following purposes:

1. Pledge of Allegiance;
2. Call meeting to order;
3. Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda;

**REPORTS**

4. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices;
  - (b) approval of monthly financial report;
  - (c) action regarding amendments to budget for FY2019 and/or FY2020;
5. Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership;
6. Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership;
7. Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, management activities and personnel issues;
8. Receive monthly commissioner activity reports;

**DISCUSSION/ACTION ITEMS**

9. Discuss and consider approval of minutes for the November 18, 2019 regular meeting;
10. See supplemental agenda for election items;
11. Discuss and consider amendments to service provider contracts;
12. Discuss and consider preliminary report from McGrath Consulting Group;
13. Discuss and consider submitting required annual report to the Division of Emergency Management through SAFE-D;
14. Discuss and consider repair and maintenance of the District's facilities and equipment; and
15. Discuss agenda items, time, and date for next meeting.

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A packet containing all supportive documentation for this agenda is available for inspection at The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday and at the District Office located at 108 West First, Elgin, Texas between the hours of 9:00 a.m. and 12:00 p.m. on Tuesdays and Thursdays.



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Carl Newstrom, Secretary  
Bastrop-Travis Counties Emergency  
Services District No. 1

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Bastrop-Travis Counties Emergency Services District No. 1 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Carl Newstrom, Secretary for Bastrop-Travis Counties Emergency Services District No. 1, at (512) 281-5330 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Section 551.076). Action, if any, will be taken in open session.

**BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1  
SUPPLEMENTAL AGENDA**

December 17, 2019

TO: THE BOARD OF COMMISSIONERS OF BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1 AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 will hold a meeting at 6:30 p.m. on Tuesday, December 17, 2019, at the Elgin Fire Station located at 111 North Avenue C, Elgin, Texas. The following matters will be considered and may be acted upon at the meeting.

1. Discuss and consider approval of Resolution Authorizing Secretary's Appointment of Agent to Perform Duties During Election Period;
2. Discuss and consider approval of the Contract for Election Services for May 2, 2020, Election, including Resolution Approving Contract for Election Services;
3. Discuss and consider approval of the Order Calling Commissioner Election for May 2, 2020;
4. Authorize District's attorney to give Notice of Commissioner Election for May 2, 2020; and
5. Any other matters in connection with the District's May 2, 2020 Commissioner Election.

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**DISTRITO DE SERVICIOS DE EMERGENCIA NÚMERO 1 DEL  
CONDADOS DE BASTROP Y TRAVIS  
AGENDA SUPLEMENTAL DE LA REUNIÓN**

17 de diciembre de 2019

A: LA JUNTA DE COMISIONADOS DEL DISTRITO DE SERVICIOS DE EMERGENCIA NÚMERO 1 DEL CONDADOS DE BASTROP Y TRAVIS Y A TODAS OTRAS PERSONAS INTERESADAS:

Se notifica por el presente que la Junta de Comisionados del Distrito De Servicios De Emergencia Número 1 del Condados de Bastrop y Travis celebrara una reunión el martes, el día 17 de diciembre de 2019, a las 6:30 p.m. en la Estación de Bomberos de Elgin, ubicado en 111 Avenue C Norte, Elgin, Texas. Los siguientes asuntos serán considerados y se podría tomar acción tocante dichos asuntos en la reunión:

1. Debatir y considerar aprobación de la Resolución que autoriza la cita de la secretaria del agente para realizar deberes durante periodo de la elección;
2. Debatir y considerar aprobación del Contrato de Servicios Electorales para la Elección del 2 de mayo, 2020 incluyendo la Resolución para Aprobar el Contrato de Servicios Electorales;
3. Debatir y considerar aprobación de la Orden convocando elección de comisionados para el día 2 de mayo de 2020;
4. Autorizar al Fiscal de Distrito para dar Aviso de la Elección del 2 de mayo de 2020;
5. Cualquier otro asunto con respecto a la Elección de Comisionados del día 2 de mayo de 2020.