

Minutes

Bastrop/Travis Counties ESD No.1

October 15, 2019

The Bastrop/Travis Counties ESD No. 1 met in Elgin, Texas on October 15, 2019. Attending the meeting were Commissioners Tommy McCullough, Larry Foehner, Carl Newstrom, Julius Schwartz and Wayne Skubiata. A quorum was present at the meeting. The ESD staff members, Elgin and McDade Fire Department representatives and guests were also present.

Pledge of Allegiance;

The Pledge of Allegiance was led by President Tommy McCullough.

Call Meeting to Order;

The meeting was called to order by President Tommy McCullough at 6:30P.M. Proper notice has been posted.

Public Comments:

There were no public comments.

Reports

4. Receive monthly report from the Treasurer and consider; Commissioner Foehner presented the monthly treasurer report.

(A). approval of payment of monthly bills and invoices; A motion was made by Commissioner Newstrom and seconded by Commissioner Schwartz to approve payments of monthly bills and invoices. Motion passed unanimously.

(B). approval of monthly financial report; and, A motion was made by Commissioner Schwartz and seconded by Commissioner Newstrom to approve the monthly financial report. Motion passed unanimously. See attachment.

(C) action regarding amendments to budget for FY2019; There was no budget amendments currently.

(D). review and approve quarterly investment report for 3rd quarter; A motion was made by Commissioner Schwartz and seconded by Commissioner Skubiata to approve the quarterly investment report for the 3rd quarter. Motion passed unanimously. See attachments.

5. Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; The monthly report for the Elgin Volunteer Fire Department was presented by Chief Randy Reyna. He reported calls for the month of September.

6. Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; The monthly report for the McDade Volunteer Fire Department was presented by John Calhoun. He reported calls for the month of September.

7. Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, and management activities and personnel issues; The monthly report for the First Responder Unit was presented by Commissioner Foehner. He reported calls for the month of September.

8. Receive monthly commissioner activity reports; Commissioner McCullough stated that he approved an election article on proposed sale tax for the ESD in the Elgin Courier for the next 2 weeks. A motion was made by Commissioner McCullough and seconded by Commissioner Schwartz to have Larry present a letter to the Elgin Chamber of Commerce on the sales tax referendum.

Discussion/Action Items

9. Discuss and consider approval of minutes for the September 17, 2019, regular meeting and September 24, 2019, special meeting minutes. A motion was made by Commissioner Schwartz and seconded by Commissioner Foehner to approve both the minutes. Motion passed unanimously.

10. Discuss and consider making additional payments toward the District's fire truck and building loans; A motion was made by Commissioner Foehner and seconded by Commissioner Schwartz to make an additional principal payments from fund balance of \$100,000.00 on the fire truck loan and a \$100,000.00 on the Elgin Fire Station addition loan. Motion passed unanimously.

11. Discuss and consider investing additional funds in the District's Texas Class account; A motion was made by Commissioner Foehner and seconded by Commissioner Skubiata to add an addition \$50,000.00 from fund balance to our Texas Class account. Motion passed unanimously.

12. Report completed training for Commissioners to County Commissioners Courts and County Attorneys; A motion was made by Commissioner McCullough and seconded by Commissioner Foehner to have Carl mail the commissioners training hours to the County Commissioners Courts and County Attorneys. Training hours are as follows:

Tommy McCullough – 42

Julius Schwartz – 48

Larry Foehner – 101

Carl Newstrom – 86

Wayne Skubiata - 46

Motion passed unanimously. See attachment

13. Discuss and consider amendments to service provider contracts; This item was tabled.

14. Discuss and consider repair and maintenance of the District's facilities and equipment; Randy brought up that the current security system installed at the Elgin Fire Station is outdated and some cameras are not working. After some discussion the ESD board advised him to contact some security vendors and get some prices for a new system. McDade will be included on the security camera system pricing. McDade reported that the original ceiling tile in the meeting room is drooping for past A/C problems and ask if they could be replaced. The ESD board advised them to get some quotes and report back to the board.

15. Discuss and consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference February 20-22, 2020 at Moody Gardens in Galveston, Texas; and A motion was made by Commissioner Newstrom and seconded by Commissioner Foehner that all Commissioners and the administrative assistant will attend the SAFE-D Conference on February 20-22, 2020. Motion passed unanimously.

16. Discuss agenda, time and date for next meeting. A motion was made by Commissioner Foehner and seconded by Commissioner Newstrom for the next regular meeting to be held on November 19, 2019 at 6:30P.M. at the Elgin Fire Station. Motion passed unanimously.

A motion was made by Commissioner Newstrom and seconded by Commissioner Schwartz to adjourn the meeting at 7:45P.M. Motion passed unanimously.

President McCullough adjourned the meeting.



Carl Newstrom, Secretary
Board of Commissioners
Bastrop/Travis Counties ESD No.1

	<u>Oct 22, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
Texas Class	256,671.15
Debit Card Account	2,212.85
Money Market	976,131.82
ESD Checking	33,247.84
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Total Checking/Savings	1,268,263.66
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Total Current Assets	1,268,263.66
	<hr/>
TOTAL ASSETS	1,268,263.66
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LIABILITIES & EQUITY	0.00

BASTROP/TRAVIS COUNTIES ESD # 1

QUARTERLY INVESTMENT REPORT

TEXAS CLASS INVESTMENT POOL 2018-19

QUARTER BEGINNING BAL. INTEREST EARNED ENDING BAL.

JAN.-MAR.

INTEREST EARNED YEAR TO DATE

APRIL-JUNE

INTEREST EARNED YEAR TO DATE

JULY-SEPT. \$255,187.03 \$1,484.12 \$256,671.15

INTEREST EARNED YEAR TO DATE \$4,734.57

OCT.-DEC

INTEREST EARNED YEAR TO DATE

SUBMITTED

Larry Trebner

DATE

10/15/19

APPROVED

Forney W. McCullough

DATE

10-15-19

BASTROP/TRAVIS COUNTIES ESD # 1 QUARTERLY INVESTMENT
REPORT

PROSPERITY BANK

CHECKING ACCCOUNT 2018-19

<u>QUARTER</u>	<u>BEGINNING BAL.</u>	<u>INTEREST EARNED</u>	<u>ENDING BAL.</u>
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JAN-MAR

INTEREST EARNED YEAR TO DATE

APRIL-JUNE

INTEREST EARNED YEAR TO DATE

JULY-SEPT. \$ 86,994.23 \$ 204.03 \$ 50,897.89

INTEREST EARNED YEAR TO DATE \$ 1,243.56

OCT.-DEC.

INTEREST EARNED YEAR TO DATE

SUBMITTED *Larry Fochman*

DATE *10/15/19*

APPROVED *Jimmy M. McCallough*

DATE *10-15-19*

BASTROP/TRAVIS COUNTIES ESD # 1 QUARTERLY INVESTMENT
REPORT

PROSPERITY BANK

MONEY MARKET ACCOUNT 2018-19

QUARTER BEGINNING BAL. INTEREST EARNED ENDING BAL.

JAN-MAR

INTEREST EARNED YEAR TO DATE

APRIL-JUNE

INTEREST EARNED YEAR TO DATE

JULY-SEPT. \$1,266,906.32 \$4,225.50 \$1,026,131.82

INTEREST EARNED YEAR TO DATE \$13,108.03

OCT.-DEC.

INTEREST EARNED YEAR TO DATE

SUBMITTED *Larry Johnson*

DATE *10/15/19*

APPROVED

Ferry M. McCallough

DATE *10-15-19*

2016	2017	2018	2017	2019	2019	2019	2019	2019	2019	TOTAL	Last Name
Jasper ESD 101 11-12- 16	Annual Conf. San Marcos 3-9-17	Annual Conf. Galveston 2-24-18	2018 July Webcast 7- 30-18	Annual Conf. Frisco 2- 9-19	2019 Mar Webcast 3- 11-19	2019 Apr Webcast 4- 22-19	2019 Jun Webcast 6-3-19	2019 Aug Webcast 8-26-19			
	11	9	1	13	1	1	1	1	101		Foehner
		7							42		McCullough
	10	9		13			1	1	86		Newstrom
	11	7		12					48		Schwartz
3	5	6							21		Skubiata
3	8	9	1				1	1	46		Skubiata