

# **BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1**

## **AGENDA**

March 27, 2024

Notice is hereby given that a regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 will be held on **Wednesday, March 27, 2024, at 1:00 p.m.**, at the Elgin Fire Station, 111 N. Avenue C, Elgin, Texas, for the following purposes:

1. Pledge of Allegiance;
2. Call meeting to order;
3. Public Comment: Members of the public may address the Board for a collective total of 10 minutes regarding general topics that are not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda;
4. Public Comment on Agenda Items: Members of the public may comment on any agenda item listed below. Members of the public may speak for up to three minutes per agenda item on which they comment. Members of the public will speak on an agenda item after the item is called by the presiding officer, but before Board consideration of the item;

### **PRESENTATION AND REPORTS**

5. Presentation by RIT-HR for future HR services;
6. Presentation by Precision Financial;
7. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices;
  - (b) approval of monthly financial report; and
  - (c) action regarding amendments to budget for FY24;
8. Receive monthly report regarding District emergency operations, apparatus, response times, call volume, training, budget, management activities, personnel issues, and membership;
9. Receive monthly Commissioner activity reports;

### **DISCUSSION/ACTION ITEMS**

10. Discuss and consider approval of minutes for the February 20, 2024, regular meeting;
11. *See Supplemental Agenda for Election Matters;*
12. Discuss and consider action to expand scope of work for Precision Financial;
13. Discuss and consider action to approve Ad Valorem Tax Assessment & Collection Contract Between Bastrop County and the District;

14. Discuss and consider approving District’s financial audit and filing the audit report with the County Commissioners Courts;
15. Discuss and consider action on financing terms for apparatus purchase that was approved at the February 20, 2024 meeting;
16. Discuss utilizing City-owned property for new station(s);
17. Discuss and consider action to seek architectural services for future stations;
18. Discuss and consider report from subcommittee on Fire Chief’s six-month review and consider taking related action;
19. Discuss and consider updating District’s services with QuickBooks;
20. Discuss and consider update on personnel evaluations and consider taking related action;
21. Discuss agenda items, time, and date for next meeting.

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A packet containing all supportive documentation for this agenda is available for inspection at The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday and at the District Office located at 111 N. Avenue C, Elgin, Texas between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.

/s/ Matt Benson  
 Matt Benson, Secretary

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Bastrop-Travis Counties Emergency Services District No. 1 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Bastrop-Travis Counties Emergency Services District No. 1 at 512-281-4025 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting’s opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Section 551.076). Action, if any, will be taken in open session.

**BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1  
SUPPLEMENTAL AGENDA**

March 27, 2024

TO: THE BOARD OF COMMISSIONERS OF BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1 AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 will hold a meeting at 1:00 p.m. on Wednesday, March 27, 2024, at the Elgin Fire Station located at 111 N. Avenue C, Elgin, Texas. The following matters will be considered and may be acted upon at the meeting.

1. Consider approval and adoption of Order Declaring Election of Unopposed Candidates and Canceling May 4, 2024 Commissioner Election.

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**DISTRITO DE SERVICIOS DE EMERGENCIA NÚMERO 1 DEL  
CONDADOS DE BASTROP Y TRAVIS  
AGENDA SUPLEMENTAL DE LA REUNIÓN**

27 de marzo de 2024

A: LA JUNTA DE COMISIONADOS DEL DISTRITO DE SERVICIOS DE EMERGENCIA NÚMERO 1 DEL CONDADOS DE BASTROP Y TRAVIS Y A TODAS OTRAS PERSONAS INTERESADAS:

Se notifica por el presente que la Junta de Comisionados del Distrito de Servicios de Emergencia Número 1 del Condados de Bastrop y Travis celebrara una reunión el miércoles, el día 27 de marzo de 2024, a las 1:00 p.m. en la Estación de Bomberos de Elgin, ubicado en 111 N. Avenue C, Elgin, Texas. Los siguientes asuntos serán considerados y se podría tomar acción tocante dichos asuntos en la reunión:

1. Considerar aprobación y adopción de una orden declarando la elección de candidatos sin oposición y cancelando la elección de comisionados del día 4 de mayo de 2024.