

Minutes

Bastrop/Travis Counties ESD No.1

August 20, 2020

The Bastrop/Travis Counties ESD No. 1 met on Zoom video conferencing app and the Elgin Fire Department on August 20, 2020. Attending the meeting were Commissioners Tommy McCullough, Larry Foehner, Carl Newstrom, Julius Schwartz, and Wayne Skubiata. A quorum was present at the meeting. The ESD staff members, Elgin and McDade Fire Department representatives were also present.

Pledge of Allegiance:

1. The Pledge of Allegiance was led by Vice President Julius Schwartz.

Call Meeting to Order:

2. The meeting was called to order by Vice President Julius Schwartz at 6:32P.M. Proper notice has been posted.

Public Comments:

3. There were no public comments.

Public Comments on Agenda Items.

4. There were no public comments on agenda items.

Public Hearing and Tax Rate Vote

5. Conduct a public hearing on the proposal to increase property taxes; The board conducted a public hearing, and no one showed up.

6. Take a record vote on the District's 2020 tax rate, adopt an Order Levy Taxes, authorize filing the Order with the Bastrop County tax Assessor/Collector and Travis County Tax Assessor/Collector; A motion was made by Commissioner Foehner and seconded by Commissioner Skubiata stated as I move that the property tax rate be increased by the adoption of a tax rate of \$0.10 per \$100. which is effectively a 9.85% increase in the tax rate. Motion passed unanimously.

Tommy McCullough – Yes

Julius Schwartz – Yes

Larry Foehner – Yes

Carl Newstrom – Yes

Wayne Skubiata – Yes

Another motion was made by Commissioner Foehner and seconded by Commissioner Skubiata to adopt an Order Levy Taxes and authorize the filing of the Order with the Bastrop County Tax Assessor/Collector and Travis County Tax Assessor/Collector. Motion passed unanimously. See attachment.

7. Acknowledge and approve posting of statement regarding adopted tax rate to home page of the District website; A motion was made by Commissioner Newstrom and seconded by Commissioner McCullough to acknowledge and approve posting of

statement regarding adopted tax rate to home page of District website. Motion passed unanimously.

Reports

8. Receive monthly report from the Treasurer and consider; Commissioner Foehner presented the monthly treasurer report.

(A). approval of payment of monthly bills and invoices; A motion was made by Commissioner Newstrom and seconded by Commissioner Skubiata to approve payments of monthly bills and invoices. Motion passed unanimously.

(B). approval of monthly financial report; and. A motion was made by Commissioner Skubiata and seconded by Commissioner Newstrom to approve the monthly financial report. Motion passed unanimously. See attachment.

(C). action regarding amendments to budget for FY2020; A motion was made by Commissioner Foehner and seconded by Commissioner Skubiata to amend the budget as follows:

Move \$2,800.00 from account #100.11 to account #100.21

Move \$2,800.00 from account #100.31 to account #100.21

Move \$3,000.00 from account #100.51 to account #100.21

Move \$3,500.00 from account #200.81 to account #100.21

Move \$1,00.00 from account #300.411 to account #100.21

Move \$9,100.00 from account #100.51 to account #100.91

Move \$1,500.00 from account #400.11 to account #700.11

Move \$1,500.00 from account #400.21 to account #700.11

Move \$2,000.00 from account #400.121 to account #700.11

Move \$1,800.00 from account #800.11 to account #100.711A

Move \$300.00 from account #700.32 to account #700.22

Move \$6,000.00 from account #400.162 to account #400.131

Move \$2,000.00 from account #400.162 to account #400.133

Move \$400.00 from account #400.33 to account #400.423

Move \$800.00 from account #400.54 to account #400.151

Move \$1,000.00 from account #400.54 to account #400.1521A

Move \$15.00 from account #1200.17 to account #1000.122

Move \$271.06 from account #1200.17 to account #1000.22

Move \$1,728.94 from account #1200.17A to account #1000.22

Move \$150.00 from account #1200.17A to account #1000.42

Move \$1,200.00 from account #1200.17A to account #1000.52

Move \$1,072.37 from account #1200.17A to account #1000.21

Move \$1,427.63 from account #1200.18A to account #1000.21

Move \$2,500.00 from account #1200.18A to account #1000.512

Move \$1,500.00 from account #1200.18A to account #1000.23

Move \$200.00 from account #1200.18A to account #1000.53

Motion passed unanimously. See attachments.

(D). action regarding amendments to budget for FY2021; No action taken.

(E). review and approve quarterly investment report for 2nd quarter; A motion was made by Commissioner Skubiata and seconded by Commissioner Newstrom to approve the quarterly investment report for 2nd quarter. Motion passed unanimously. See attachments.

9. Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; The monthly report for the Elgin Volunteer Fire Department was presented by Chief Randy Reyna. He reported calls for the month of July.

10. Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; The monthly report for the McDade Volunteer Fire Department was presented by Chief Rey Ramirez. He reported calls for the month of July.

11. Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, and management activities and personnel issues; The monthly report for the First Responder Unit was presented by Commissioner Foehner. He reported calls for the month of June and July.

12. Receive monthly commissioner activity reports; There was no commissioner activities to report at this time.

Discussion/Action Items

13. Discuss and consider approval of minutes for the July 21, 2020 regular meeting and August 10, 2020 special meeting; A motion was made by Commissioner Skubiata and seconded by Commissioner Foehner to approve the minutes. Motion passed unanimously.

14. Discuss and consider amendments to service provider contracts; This item was tabled.

15. Discuss and confirm items needed for November election have been addressed; There are no items that need to be addressed at this time for the November election.

16. Discuss and consider repair and maintenance of the District's facilities and equipment; McDade reported they had received a quote to install a exhaust fans over the meeting room attic to help with the condensation and heat. After some discussion, a motion was made by Commissioner Foehner and seconded by Commissioner Skubiata to have the exhaust fan install for \$4,500.00 by Craig Hayman. Motion passed unanimously. See attachment.

17. Discuss agenda, time and date for next meeting. A motion was made by Commissioner Foehner and seconded by Commissioner Newstrom for the next regular

meeting to be held on September 15, 2020 at 6:30P.M. at the Elgin Fire Station and/or Zoom video conferencing app. Motion passed unanimously.

A motion was made by Commissioner Newstrom and seconded by Commissioner McCullough to adjourn the meeting at 7:32P.M. Motion passed unanimously.

Vice President Julius Schwartz adjourned the meeting.

A handwritten signature in cursive script that reads "Carl Newstrom". The signature is written in black ink and is positioned above the typed name.


Carl Newstrom, Secretary
Board of Commissioners
Bastrop/Travis Counties ESD No.1

Section 6. The taxes levied by this Order are due presently and will be delinquent if not paid by January 31, 2021.

Section 7. This Order Levying Taxes is effective from and after its adoption.

ADOPTED this 20th day of August, 2020.

BASTROP-TRAVIS COUNTIES EMERGENCY
SERVICES DISTRICT NO. 1



Julius Schwartz, Vice President
Board of Commissioners

ATTEST:



Carl Newstrom, Secretary
Board of Commissioners

SIGNED AND SEALED the 20th day of August 2020.



Carl Newstrom, Secretary
Board of Commissioners

THE STATE OF TEXAS

§

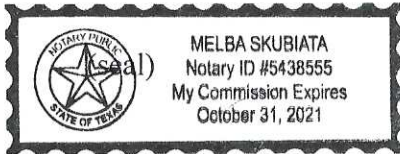
COUNTIES OF BASTROP AND TRAVIS

§

§

This instrument was acknowledged before me on August 20, 2020, by Carl Newstrom, Secretary of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1, on behalf of the District.

Notary Public Signature



	<u>Aug 19, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Texas Class	310,130.41
Debit Card Account	4,278.88
Money Market	1,390,820.33
ESD Checking	29,606.22
	<hr/>
Total Checking/Savings	1,734,835.84
	<hr/>
Total Current Assets	1,734,835.84
	<hr/>
TOTAL ASSETS	1,734,835.84
	<hr/> <hr/>
LIABILITIES & EQUITY	0.00

BTCESD#1 Budget Change Request Form

NAME OF DEPARTMENT ELGIN FIRE DEPARTMENT

YOU MUST USE THE 2ND COLUMN ON YOUR BUDGET REPORT

TRANSFER FROM

TRANSFER TO

	Budget Account & Description	Budget Amount Before Transfer	Amount (+ or -)	Budget Amount After Transfer	Budget Account & Description	Budget Amount Before Transfer	Amount (+ or -)	Budget Amount After Transfer
1	100.11 Fire Hose	3,000.00	-2,800.00 ✓	200.00	100.21 Hand Tools	2,000.00	+2,800.00	4800.00
2	100.31 Nozzle/Valve	3,000.00	-2,800.00 ✓	200.00	100.21 Hand Tools	4,800.00	+2,800.00	7600.00
3	100.51 Prot. Clothing	25,000.00	-3,000.00 ✓	22,000.00	100.21 Hand Tools	7,600.00	+3,000.00	10,600.00
4	200.81 Gen. Bldg Mtc	7,000.00	-3,500.00 ✓	3,500.00	100.21 Hand Tools	10,600.00	+3,500.00	14,100.00
5	300.411 Apprt Cert.	6,000.00	-1,000.00 ✓	5,000.00	100.21 Hand Tools	14,100.00	+1,000.00	15,100.00
6								
7								
8								
9								
10								

Fire Department Approval 

Date Aug 18 2020

ESD Approval 

Date 8/20/20

BTCESD#1 Budget Change Request Form

NAME OF DEPARTMENT ELGIN FIRE DEPARTMENT

YOU MUST USE THE 2ND COLUMN ON YOUR BUDGET REPORT

TRANSFER FROM				TRANSFER TO			
Budget Account & Description	Budget Amount Before Transfer	Amount (+ or -)	Budget Amount After Transfer	Budget Account & Description	Budget Amount Before Transfer	Amount (+ or -)	Budget Amount After Transfer
1 100.51 PPE	22,000.00	-9,100.00	12,900.00	100.91 Misc Equip Sup	5,000.00	+9,100.00	14,100.00
2							
3							
4							
5							
6							
7							
8							
9							
10							

Fire Department Approval [Signature]

Date Aug 18 2020

ESD Approval [Signature]

Date 8/20/20

BTCESD#1 Budget Change Request Form

NAME OF DEPARTMENT ELGIN FIRE DEPARTMENT

YOU MUST USE THE 2ND COLUMN ON YOUR BUDGET REPORT

TRANSFER FROM				TRANSFER TO			
Budget Account & Description	Budget Amount Before Transfer	Amount (+ or -)	Budget Amount After Transfer	Budget Account & Description	Budget Amount Before Transfer	Amount (+ or -)	Budget Amount After Transfer
1 400.11 Legal Fees	2,000.00	-1,500.00	500.00	700.11 Radios	20,000.00	+1,500.00	21,500.00
2 400.21 Audit	2,000.00	-1,500.00	500.00	700.11 Radios	21,500.00	+1,500.00	23,000.00
3 400.121 Awards Prgm	2,500.00	-2,000.00	500.00	700.11 Radios	23,000.00	+2,000.00	25,000.00
4							
5							
6							
7							
8							
9							
10							

Fire Department Approval [Signature] Date Aug 18 2020

ESD Approval [Signature] Date 8/20/20

BTCESD#1 Budget Change Request Form

NAME OF DEPARTMENT ELGIN FIRE DEPARTMENT

YOU MUST USE THE 2ND COLUMN ON YOUR BUDGET REPORT

TRANSFER FROM

TRANSFER TO

	Budget Account & Description	Budget Amount Before Transfer	Amount (+ or -)	Budget Amount After Transfer	Budget Account & Description	Budget Amount Before Transfer	Amount (+ or -)	Budget Amount After Transfer
1	800.11 Fire Prevention	2,000.00	-1,800.00	200	100.711A	2,000.00	+1800.00	3,800.00
2								
3								
4								
5								
6								
7								
8								
9								
10								

Fire Department Approval [Signature]

Date Aug 18 2020

ESD Approval [Signature]

Date 8/20/20

5

NAME OF DEPARTMENT

McDade V01FD

YOU MUST USE THE 2ND COLUMN ON YOUR BUDGET REPORT

Item #	TRANSFER FROM:			TRANSFER TO:		
	Budget Account & Description	Budget Amount Before Transfer	Amount (+ or -)	Budget Account & Description	Budget Amount Before Transfer	Amount (+ or -)
1	700.32 Radio Repairs	\$500.00	\$300.00	700.22 Equip Comm. Supplies	\$750.00	\$300.00
2						
3						
4						
5						
6						
7						
8						
9						
10						

Budget Amount After Transfer
\$1,050.00

Department approval
ESD Board Approval

[Signature]
[Signature]

Date 8-17-20

Date 8/20/20

(6)

NAME OF DEPARTMENT _____

ESD _____

YOU MUST USE THE 2ND COLUMN ON YOUR BUDGET REPORT

Item #	TRANSFER FROM:				Budget Account & Description	TRANSFER TO:			
	Budget Amount Before Transfer	Amount (+ or -)	Budget Amount After Transfer			Budget Amount Before Transfer	Amount (+ or -)	Budget Amount After Transfer	
1	400.162 800 Radio User Fees 39,000.00	(6,000.00)	33,000.00	400.131 Atty fees 30,000.00	6,000.00	36,000.00			
2	400.162 800 Radio User Fees 33,000.00	(2,000.00)	31,000.00	400.133 Legal Notices 1,604.06	2,000.00	3,604.06			
3	400.33 Bookkeeping 400.00	(400.00)	-	400.423 Office/Supplies/Equip 4,500.00	400.00	4,900.00			
4	400.54 Liability & Property Ins 24,000.00	(800.00)	23,200.00	400.151 Appraisal District 15,000.00	800.00	15,800.00			
5	400.54 Liability & Property Ins 23,200.00	(1,000.00)	22,200.00	400.1521A McCreary atty fees 5,000.00	1,000.00	6,000.00			
6									
7									
8									
9									
10									

Department approval _____

Date _____

ESD Board Approval _____

Date _____

Curt Newberry

8/30/20

BTCESD#1 Budget Change Request Form

(7)

NAME OF DEPARTMENT _____

MVFD/EVFD/ESD Utilities _____

YOU MUST USE THE 2ND COLUMN ON YOUR BUDGET REPORT

Item #	Budget Account & Description	TRANSFER FROM:			Budget Account & Description	TRANSFER TO:		
		Budget Amount Before Transfer	Amount (+ or -)	Budget Amount After Transfer		Budget Amount Before Transfer	Amount (+ or -)	Budget Amount After Transfer
1	1200.17 New Addition Princ	132,000.00	(150.00)	131,850.00	1000.122 MVFD Water	650.00	150.00	800.00
2	1200.17 New Addition Princ	131,850.00	(271.06)	131,578.94	1000.22 MVFD Electric	5,500.00	271.06	5,771.06
3	1200.17A New Addition Interest	20,000.00	(1,728.94)	18,271.06	1000.22 MVFD Electric	5,771.06	1,728.94	7,500.00
4	1200.17A New Addition Interest	18,271.06	(150.00)	18,121.06	1000.42 MVFD Trash	-	150.00	150.00
5	1200.17A New Addition Interest	18,121.06	(1,200.00)	16,921.06	1000.52 MVFD Telephone	2,500.00	1,200.00	3,700.00
6	1200.17A New Addition Interest	16,921.06	(1,072.37)	15,848.69	1000.21 EVFD Electric	11,000.00	1,072.37	12,072.37
7	1200.18A Interest	14,953.06	(1,427.63)	13,525.43	1000.21 EVFD Electric	12,072.37	1,427.63	13,500.00
8	1200.18A Interest	13,525.43	(2,500.00)	11,025.43	1000.512 EVFD Telephone Cable	2,500.00	2,500.00	5,000.00
9	1200.18A Interest	11,025.43	(1,500.00)	9,525.43	1000.23 ESD Electricity	1,800.00	1,500.00	3,300.00
10	1200.18A Interest	9,525.43	(200.00)	9,325.43	1000.53 ESD Telephone/Internet	2,000.00	200.00	2,200.00

Department approval _____

Date _____

ESD Board Approval _____

Date _____

Carl Newman

8/20/20

**BASTROP/TRAVIS COUNTIES ESD # 1 QUARTERLY INVESTMENT
REPORT**

PROSPERITY BANK
~~2019~~ 2019-2020
MONEY MARKET ACCOUNT 2019-2020

QUARTER BEGINNING BAL. INTEREST EARNED ENDING BAL.

JAN-MAR

INTEREST EARNED YEAR TO DATE

APRIL-JUNE \$1,577,716.73 \$5,296.39 \$1,469,135.62

INTEREST EARNED YEAR TO DATE \$10,282.63

JULY-SEPT.

INTEREST EARNED YEAR TO DATE

OCT.-DEC.

INTEREST EARNED YEAR TO DATE

SUBMITTED *Rory Feltner*

DATE 8-20-20

APPROVED *Julius Schwartz*

DATE 8-20-20

BASTROP/TRAVIS COUNTIES ESD # 1

QUARTERLY INVESTMENT REPORT

TEXAS CLASS INVESTMENT POOL 2019-2020

QUARTER BEGINNING BAL. INTEREST EARNED ENDING BAL.

JAN.-MAR.

INTEREST EARNED YEAR TO DATE

APRIL-JUNE \$309,383.54 \$627.48 \$310,011.02

INTEREST EARNED YEAR TO DATE \$1,930.11

JULY-SEPT.

INTEREST EARNED YEAR TO DATE

OCT.-DEC

INTEREST EARNED YEAR TO DATE

SUBMITTED *Kerry Fickner*

DATE 8-20-20

APPROVED *Julius Schwartz*

DATE 8-20-20

BASTROP/TRAVIS COUNTIES ESD # 1 QUARTERLY INVESTMENT
REPORT

PROSPERITY BANK

CHECKING ACCCOUNT 2019-2020

QUARTER BEGINNING BAL. INTEREST EARNED ENDING BAL.

JAN-MAR

INTEREST EARNED YEAR TO DATE

APRIL-JUNE \$58,148.23 \$ ^{145.71}~~37.00~~ \$25,412.03

INTEREST EARNED YEAR TO DATE \$682.81

JULY-SEPT.

INTEREST EARNED YEAR TO DATE

OCT.-DEC.

INTEREST EARNED YEAR TO DATE

SUBMITTED

Larry Feltner

DATE 8-20-20

APPROVED

Juliana Schwartz

DATE 8-20-20

ESTIMATE

Mc Dade Fire Department
324 Elpaso St.
Mc Dade, Texas
(512) 705-5510

Craig Hayman

133 Branding Iron Trail
Lockhart, Texas 78644

Phone: (210) 392-6250

Email: hcmf78130@yahoo.com

Estimate # 006723
Date 07/26/2020

Description	Total
Material And Labor	\$4,500.00
Materials and labor to install frame for 36"power fan in outside wall of building and 2 vents in to truck bay Will have to remove ceiling tiles and grid to install power fan and then reinstall ceiling grid and tile	

Subtotal \$4,500.00
Total **\$4,500.00**

Mc Dade Fire Department