

Minutes
Bastrop/Travis Counties ESD No.1
October 20, 2020

The Bastrop/Travis Counties ESD No. 1 met on Zoom video conferencing app and the Elgin Fire Department on October 20, 2020. Attending the meeting were Commissioners Tommy McCullough, Larry Foehner, Carl Newstrom, Julius Schwartz, and Wayne Skubiata. A quorum was present at the meeting. The ESD staff members, Elgin and McDade Fire Department representatives were also present.

Pledge of Allegiance:

1. The Pledge of Allegiance was led by Vice President Julius Schwartz.

Call Meeting to Order:

2. The meeting was called to order by Vice President Julius Schwartz at 6:30P.M. Proper notice has been posted.

Public Comments:

3. There were no public comments.

Public Comments on Agenda Items.

4. There were no public comments on agenda items.

Presentation and Reports

5. Presentation by VFIS Insurance representative; The VFIS representative was unable to attend the meeting and will reschedule.

6. Receive monthly report from the Treasurer and consider; Commissioner Foehner presented the monthly treasurer report.

(A). approval of payment of monthly bills and invoices; A motion was made by Commissioner Skubiata and seconded by Commissioner Newstrom to approve payments of monthly bills and invoices. Motion passed unanimously.

(B). approval of monthly financial report; and. A motion was made by Commissioner Newstrom and seconded by Commissioner Skubiata to approve the monthly financial report. Motion passed unanimously. See attachment.

(C). action regarding amendments to budget for FY2020; There were no budget amendments for FY2020 at this time.

(D). action regarding amendments to budget for FY2021; There were no budget amendments for FY2021 at this time.

(E.) review and approve quarterly investment report for 3rd quarter; A motion was made by Commissioner Schwartz and seconded by Commissioner Newstrom to approve the quarter investment report for 3rd quarter. Motion passed unanimously. See attachment.

7. Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; The monthly report for the Elgin Volunteer Fire Department was presented by Chief Randy Reyna. He reported calls for the month of September. The Elgin VFD presented to the board a new rescue boat and trailer that was purchased by Elgin VFD. After some discussion, a motion was made by Commissioner Skubiata and seconded by Commissioner Newstrom to except the rescue boat and trailer titles into the Districts inventory. Motion passed unanimously.

8. Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, response times, call volume, training, management activities and membership; The monthly report for the McDade Volunteer Fire Department was presented by Chief Rey Ramirez. He reported calls for the month of September.

9. Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, and management activities and personnel issues; The monthly report for the First Responder Unit was presented by Commissioner Foehner. He reported calls for the month of September. Chris from the FR1 program was present to answer several questions concerning the monthly FR1 reports.

10. Receive monthly commissioner activity reports; Commissioner Foehner reported that the State of Texas Emergency Management Coordinator requested permission for them to input the Elgin and McDade talk groups into the State Emergency Database for Emergencies and disasters.

Discussion/Action Items

11. Discuss and consider approval of minutes for the September 15, 2020 regular meeting; A motion was made by Commissioner Foehner and seconded by Commissioner Skubiata to approve the minutes. Motion passed unanimously.

12. Discuss and consider consolidating and/or modifying District insurance policies; This item was tabled.

13. Discuss and consider action on District credit cards; This item was tabled.

14. Discuss and consider filling vacancy in the First Responder program; This item was tabled.

15. Discuss and consider a policy prohibiting the parking of personally-owned vehicles in District stations and any necessary Employee Manual updated for same; After some discussion at motion was made by Commissioner Newstrom and seconded by

Commissioner McCullough that a policy will be made to prohibit the parking of personally-owned vehicles in the District station and be added to the Employee Manual. Motion passed unanimously.

16. Discuss and consider providing education to the public about the District. A motion was made by Commissioner Newstrom and seconded by Commissioner Skubiata to publish an article in the Elgin Courier to educate the public about the ESD District. Motion passed unanimously.

17. Discuss and consider approval of a resolution regarding disposition of salvage property; A motion was made by Commissioner Foehner and seconded by Commissioner Skubiata to approve of the resolution regarding disposition of salvage property. Motion passed unanimously. See attachment.

18. Discuss and consider making additional loan payments on the apparatus loan and/or building loan. A motion was made by Commissioner Foehner and seconded by Commissioner Schwartz to make additional loan payments on the apparatus and building loans of \$100,000.00 per loan. Motion passed unanimously.

19. Discuss required training hours for Commissioners; A list of state training hours were presented to each Commissioner from SAFE-D. See attachment.

20. Discussed and consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference in 1st Quarter of next year; This item was tabled until we received more information from SAFE-D due to COVID-19.

21. Discuss and consider repair and maintenance of the District's facilities and equipment; Elgin VFD reported they are working on getting the new hose dryer wired up and installed.

22. Discuss agenda, time and date for next meeting. A motion was made by Commissioner Foehner and seconded by Commissioner Skubiata for the next regular meeting to be held on November 17, 2020 at 6:30P.M. at the Elgin Fire Station and/or Zoom video conferencing app. Motion passed unanimously.

A motion was made by Commissioner Newstrom and seconded by Commissioner Schwartz to adjourn the meeting at 8:00P.M. Motion passed unanimously.

Vice President Julius Schwartz adjourned the meeting.



Carl Newstrom, Secretary
Board of Commissioners
Bastrop/Travis Counties ESD No.1