

**BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1  
MINUTES**

July 25, 2022

A regular meeting of the Board of Commissioners of Bastrop-Travis Counties Emergency Services District No. 1 was held on **Monday, July 25, 2022, at 6:30 p.m.**, at the McDade Volunteer Fire Station, located at 224 El Paso Street, McDade, Texas.

Attending the meeting were Commissioners Jodie Lopez Benitez, Larry Moseley, Liston Crim, and Amanda Sanchez. Absent from the meeting was /were Commissioner(s) Tommy McCullough. A quorum was present at the meeting. Also present were ESD staff members, Elgin and McDade Fire Department representatives, and representatives of the First Responder Unit.

1. **Pledge of Allegiance**: Pledge of Allegiance was led by President Jodie Benitez
2. **Call meeting to order**: Meeting was called to order by Commissioner Benitez at 6:30pm. Commissioners present were Commissioner Benitez, Commissioner Moseley, Commissioner Crim, and Commissioner Sanchez. Others present were members of MVFD, and MR1.
3. **Public Comment**: No Public Comment
4. **Public Comment on Agenda Items**: No Public Comment

**PRESENTATION AND REPORTS**

5. **Receive monthly report from the Treasurer and consider**:

- a) **approval of payment of monthly bills and invoices**: Report of monthly bills and invoices were presented by Commissioner Crim.

Commissioner Moseley made a motion to approve all bills excluding Jays Automotive. Commissioner Sanchez seconded-Motion passed 4-0.

Commissioner Moseley made a motion to approve bill for Jays Automotive, Commissioner Benitez Seconded- Motion passed 3-0-1, with Commissioner Crim abstaining.

- b) **approval of monthly financial report**: Commissioner Crim presented the Monthly Financial report.

Commissioner Sanchez made a motion to approve financial report, Commissioner Moseley seconded- Motion passed 4-0.

- c) **approval of quarterly investment report for 2<sup>nd</sup> quarter**: Commissioner Crim presented the quarterly investment report for the 2<sup>nd</sup> quarter.

Commissioner Benitez made a motion to approve quarterly report, Commissioner Moseley seconded- Motion passed 4-0.

d) **action regarding amendments to budget for FY22:**

McDade VFD Amendments

ITEM #	BUDGET ACCOUNT & DESCRIPTION	BUDGET AMOUNT BEFORE TRANSFER	AMOUNT (+ OR -)	BUDGET AMOUNT AFTER TRANSFER
1	200.10 Thermal Can	\$7,500.00	\$3,000.00	\$4,500.00
2	100.12 Fire Hose	\$7,000.00	\$2,000.00	\$5,000.00

ITEM #	BUDGET ACCOUNT & DESCRIPTION	BUDGET AMOUNT BEFORE TRANSFER	AMOUNT (+ OR -)	BUDGET AMOUNT AFTER TRANSFER
1	300.06 Mech. Cost-lab	\$4,000.00	\$3,000.00	\$7,000.00
2	400.72	\$6,000.00	\$2,000.00	\$8,000.00

6. **Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, apparatus, response times, call volume, training, management activities and membership:** No report was provided
7. **Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, apparatus, response times, call volume, training, management activities and membership:** Report provided before meeting by Chief Rey Ramirez
8. **Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, budget, management activities and personnel issues:** Report provided by Chris Botello
9. **Receive monthly report from the Interim District Chief regarding emergency operations, apparatus, response times, call volume, training, management activities and membership:** Report provided by Chief Marco Martinez
10. **Receive monthly commissioner activity reports:** Information given by Commissioner Benitez

**DISCUSSION/ACTION ITEMS**

11. **Discuss and consider approval of minutes for the June 21, 2022, regular meeting:** Commissioner Benitez made a motion to accept the minutes as presented, Commissioner Moseley seconded. Motion passed 4-0.
12. **Discuss and consider timeline for hiring paid firefighters for the District and the associated process pursuant to the Texas Commission on Fire Protection:** Commissioner Sanchez made a motion to approve TCFP-Hiring full time firefighters with a start date of 10/1/2022. Commissioner Benitez seconded. Motion passed 4-0.

13. **Discuss and consider approval of preliminary draft of 2022-2023 budget:** Commissioner Benitez made a motion to approve preliminary budget with revisions reflecting full time firefighters and annual salary increase. Commissioner Sanchez seconded. Motion passed 4-0.
14. **Discuss and consider action to establish domain with Umbrella Media:** After some discussion with commissioners, no action was taken.
15. **Discuss and consider approval and adoption of Agreements for Providing Fire Protection Services:** Commissioner Crim made a motion to adopt the agreements for providing fire protection services, Commissioner Moseley seconded. Motion passed 4-0.
16. **Discuss and consider approving purchase of smoke detectors and/or fire security alarms for the McDade Volunteer Fire Department, Elgin Volunteer Fire Department, First Responder Unit and the District Office:** After some discussion with commissioners, no action was taken.
17. **Discuss Revenue Rescue for Elgin Volunteer Fire Department and McDade Volunteer Fire Department:** Commissioner Benitez made a motion that all funds received will be deposited into EVFD's Fund account, commissioner Moseley seconded. Motion passed 4-0.
18. **Discuss and consider repair and maintenance of the District's facilities and equipment:** After some discussion with commissioners, no action was taken.
19. **Discuss agenda items, time, and date for next meeting:** Commissioner Benitez made a motion to set the next regular meeting for August 16, 2022 at 6:30pm at the EVFD, Commissioner Sanchez seconded. Motion passed 4-0

With no further business Commissioner Benitez made a motion to adjourn. Commissioner Crim seconded. Motion passed 4-0

Meeting adjourned at 7:32pm

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Amanda Sanchez, Secretary  
Bastrop-Travis Counties ESD No. 1

August 16, 2022