

# **BASTROP-TRAVIS COUNTIES EMERGENCY SERVICES DISTRICT NO. 1**

## **MEETING MINUTES**

May 18, 2021

The Bastrop-Travis Counties ESD No. 1 Board of Commissioners met at the Elgin Fire Station on May 18, 2021. The following Commissioners were present, representing a quorum: Tommy McCullough, Julius Schwartz, Jodie Lopez and Wayne Skubiata. Larry Foehner was absent. Also in attendance were: Administrative Assistant Melba Skubiata, as well as members of the Elgin Volunteer Fire Department and McDade Volunteer Fire Department, and FR1 personnel. Notice of the meeting was posted in accordance with State law.

1. Pledge of Allegiance; Pledge of Allegiance was led by President McCullough
2. Call meeting to order; The meeting was called to order by President McCullough at 6:31 p.m., a quorum was established and all members were present except Commissioner Foehner.
3. Public Comment: There were no public comments.
4. Public Comment on Agenda Items: There were no public comments on agenda items.

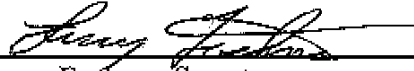
### **PRESENTATION AND REPORTS**

5. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices; Commissioner Schwartz presented the monthly bills and invoices. President McCullough made a motion to accept the report and pay the bills and invoices presented. Commissioner Skubiata seconded. Motion passed 4-0.
  - (b) approval of monthly financial report; Commissioner Schwartz presented the monthly financial report. A motion was made by President McCullough and seconded by Commissioner Skubiata to accept the report as presented. Motion passed 4-0.
  - (c) action regarding amendments to budget for FY2021; Budget amendments were presented by Administrative Assistant M. Skubiata. A motion was made by Commissioner Schwartz to make the amendments requested and seconded by President McCullough. Motion passed 4-0.
6. Receive monthly report from Elgin Volunteer Fire Department regarding emergency operations, apparatus, response times, call volume, training, management activities and membership; The Elgin VFD report was presented by Chief Hernandez. He reported 78 calls for the month of April. In addition, Chief Hernandez reported 1 CPR save and pump ops training for EVFD. Chief Hernandez also met with the Development Services with the City of Elgin and reported that an additional 3000 homes will be coming to Elgin.
7. Receive monthly report from McDade Volunteer Fire Department regarding emergency operations, apparatus, response times, call volume, training, management activities and membership; The McDade VFD report was presented by Chief Ramirez. He reported 10 calls for the month of April.

8. Receive monthly report from the First Responder Unit regarding emergency operations, response times, call volume, training, management activities and personnel issues; The Elgin FR1 report was presented by First Responder Chris Botello. He reported a total of 153 calls for the month of April. He stated that the number of CPR calls for the month of April was high and included a total of six cardiac arrest calls.
9. Receive monthly commissioner activity reports; President McCullough will call a tree service to have the trees trimmed at the station.

#### **DISCUSSION/ACTION ITEMS**

10. Discuss and consider approval of minutes for the April 20, 2021 regular meeting; A motion was made by Commissioner Schwartz and was seconded by President McCullough to approve the minutes presented. Motion passed 4-0.
11. Conduct annual review of investment policy and investment strategies and adopt resolution; A motion was made by Commissioner Schwartz and seconded by Commissioner Skubiata adopt the resolution. Motion passed 4-0.
12. Review Resolution Regarding Public Participation at Open Meetings and make changes as appropriate; A motion was made by Commissioner Schwartz and seconded by President McCullough to update the policy and approve the Resolution Updating Rules For Public Participation at Open Meetings. Motion passed 4-0.
13. Discuss and consider repair and maintenance of the District's facilities and equipment; No items discussed.
14. Discuss agenda items, time, and date for next meeting. A motion was made by President McCullough and was seconded by Commissioner Schwartz to hold the next meeting on June 15, 2021 at 6:30 p.m. at the Elgin Fire Station. Motion passed 4-0. Meeting adjourned at 7:01 p.m.

  
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Larry Foehner, Secretary,  
Bastrop-Travis Counties Emergency  
Services District No. 1